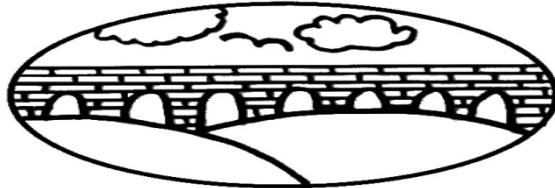


CULLINGWORTH VILLAGE COUNCIL



Clerk to the Village Council: Mrs J Dean,
114 Moorview Way, Skipton BD23 2LN Tel: 07814 720162
Email: clerk@cullingworthparishcouncil.gov.uk

27th November 2025

Dear Councillors

You are hereby summoned to attend the next meeting of Cullingworth Village Council to be held on Wednesday 3rd December 2025 at 7pm in Cullingworth Methodist Church.

AGENDA

1 Election of the Council Chairman

To elect the Chairman of the Council. The Chairman to sign the declaration of acceptance of office.

2 Election of the Council Vice Chairman

To elect a Vice Chairman of the Council, if required, following the election of the Chairman.

3 Representations from members of the public(15 mins)

Invitation for members of the public to make representations and ask questions.

4 Councillors

To confirm which Councillors require assistance with accessing their Councillor email account.

Update on Vacancies

5 Apologies

To receive apologies for absence and to consider the approval of reasons given for absence.

6 Disclosures of Interest To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

NB Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is a prejudicial interest if it is one which a member of the public, with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee. Members are reminded that under Members Code of Conduct they must register, within 28 Days, changes to their

financial and other interests and notify the Monitoring Officer of any gifts and hospitality received deemed to be valued over £25.

7 Minutes of the last meeting:

To approve the minutes of the Village Council meeting held on 5th November 2025.

Matters Arising:

Facebook and website
Update on Newsletter

Actions and deferred items from last month:

Issue	Action/responsible	Outcome/item for discussion
Email: the set-up information has been sent to councillors who need it, but the computer expert has not been in touch.	Chairman and affected councillors	Item 4
Illegal Parking on junctions	Clerk to send information about zebra crossing zig zags to Paul Sullivan	Completed
Hedges and footpaths. A particular problem property was indicated where the hedge is obstructing the road.	Clerk to pursue	Item 7
Christmas. Repairs completed.	Chairman to organise switch on event.	Item 12
Training- Whole Council Training	Councillors to contact Clerk with preferred times	Item 13
Play In Parks.	Councillors to contact Clerk with suggestions	Item 17
Defibrillator. Defibrillator training.	Chairman to pursue	Item 13
Padel court	Deferred	
Flappit Springs	Clerk to contact Bradford Council with response.	Response sent
Safety for Parish Council volunteers		Item 15
Roles and responsibilities will be added as an agenda item next month.	Action: Clerk to request anti-dog fouling signs from Council	Item 18
An overgrown hedge obstructing the pavement on Dellside Fold was reported.	Action: Clerk to report to Bradford Council	Report sent

8 General Power of Competence

To confirm that the Council is eligible to use the General Power of Competence.

9 Correspondence: to consider or note:

None

10 Clerks Report:

- To receive the financial report to 1 December 2025
- To approve payments:

1. Clerk's salary
2. HMRC Clerk tax and employers National Insurance
3. Instant Ink payment (Clerk) £13.49
4. Instant Ink payment (Chairman) £13.49
5. Christmas tree (Festive FarmShed via Clerk) £600
6. Lamppost poppies installation (GroundUp Garden Maintenance) £73
7. Presentation Evening planning refreshments (Howard Martin) £6.50
8. Awards Evening certificates (Respond Marketing) £157
9. Grit and tree delivery (Jonny Martin via Howard Martin) £400
10. Lights switch on prizes (Howard Martin) £63.20
11. Lights switch on prizes (Howard Martin) £50.70
12. Lights switch on publicity (Respond Marketing) £455
13. Light switch on prizes (Cullingworth Sports Club) £24.50
14. Light switch on prizes (Cullingworth Sports Club) £99.33
15. Planning Training (Yorkshire Local Councils Association) £27.40
16. Planting (Steve Thorpe & Sons Ltd) £1150.32
17. Installation of the Christmas Lights (Christmas Plus) £3799.20

Note Budget setting meeting for 2026/2027 to take place following this meeting at 8pm.

PORTFOLIO REPORTS: to consider

11 PLANNING

a. Applications to consider:

Application 25/03947/FUL Springhead Farm Halifax Road Bingley. Change of use of barns to 2 dwellings (C3) and associated works

Application 25/04043/HOU 3 Lees Close Cullingworth Two storey side extension, front porch and addition of new roof to existing conservatory. Installation of 1.8m high fence and construction of raised patio to front.

Application 25/04318/HOU 27 - 29 Haworth Road Cullingworth. Extension and alterations to private dwelling, including new first floor level.

Application 24/04329/HOU 30 The Dell Cullingworth. Front porch extension - single storey 2.5m x 2.5m to consist of rendered cavity block work with pitched roof

b. Ratification of Applications submitted

Applications granted

Application 25/03619/FUL

Applications refused

Application 25/02755/FUL

c. Future of Planning applications

To consider and agree on how the Council will comment on planning applications

ENVIRONMENTAL: to consider

12 Christmas

To receive an update on the Christmas Lights and the Switch On Event

13 Training

To note AED Training booked for the 5th Feb 2025. Sessions to be advertised to the public to attend. Volunteers are required to assist with monitoring of Defibrillators. Whole Council Training- dates to be agreed

14 Trees

To receive any update on the trees at the recreation ground and agree any actions required.

15 Safety for Village Council Volunteers

To note that the risk assessment for the Light Switch On has been circulated to Councillors

16 Traffic Calming Measures

17 Replacement for Play in the Park

To consider any suggestions for summer activities to replace Play in the Park

18 Council Roles and Responsibilities

19 Reports from external meetings and committees:

None

20 DATE OF NEXT MEETING - Budget Setting 8pm 3rd Dec, Wednesday 7 January 2026 7 pm

Signed J Dean Proper Officer of the Council Dated 27/11/2025