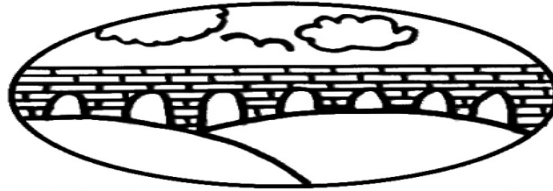


CULLINGWORTH VILLAGE COUNCIL



Clerk to the Village Council: Ms A Costigan,
4 Manor Croft, Cullingworth Rd, Cullingworth BD13 5BD Tel: 01535 275714
Email: clerk@cullingworthparishcouncil.gov.uk

Dear Councillors

This agenda acts as a summons to attend the:

COUNCIL MEETING TO BE HELD WEDNESDAY 3 SEPTEMBER 2025 AT 7.00 PM IN CULLINGWORTH METHODIST CHURCH

AGENDA

Fifteen minute rule - to receive questions and comments from members of the public.

1 COUNCILLORS

Email

2 APOLOGIES To receive apologies for absence and to consider the approval of reasons given for absence.

3 DISCLOSURES OF INTEREST To receive disclosures of personal and prejudicial interest from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

NB Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is a prejudicial interest if it is one which a member of the public, with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee. Members are reminded that under Members Code of Conduct they must register, within 28 Days, changes to their financial and other interests and notify the Monitoring Officer of any gifts and hospitality received deemed to be valued over £25.

4 MINUTES OF THE LAST MEETING: To approve the minutes of the Village Council meeting held on 6 August 2025.

MATTERS ARISING:

Instagram

Lists of responsibilities (Bradford Council vs Village Council) to be added to Facebook and website.

Chairman to collect further article on Dogfest and the Scarecrow Festival.

Actions and deferred items from last month:

Issue	Action/responsible	Outcome/item for discussion
Instagram.	Cllr Mazur to pursue.	Item 4
Footpaths. The pavement on Greenside Lane still requires repair.	Deferred	Deferred to October
Ward leadership meetings and crime.	Cllr Jay to remind Ward Cllr Sullivan.	Item 7
Winter /Highways 2025/26 update.	Clerk to invite Paul Naylor to a Village Council meeting.	Completed
Friends of Bingley Pool.	Clerk to send template letter.	Completed.
Walk for Carers Fundraiser 21 September.	Chairman to add to Facebook	Completed
Queensbury Tunnel Crowd Justice Appeal.	Chairman to add to Facebook	Completed
Clerk vacancy advertisement for Telegraph and Argus	Clerk	Completed
Clerk vacancy advertisement for Village Council Facebook page	Chairman and Cllr Mazur	Completed
Gardening competition.	Clerk to circulate map of Village Council area of coverage.	Completed
Christmas. Lights repair and switchon. The repairs recommended in the Christmas Plus report were approved. It was agreed that the cottage lights would be discarded and the unsuitable lights would be sold if possible. The switch on will be a joint effort with the Cricket Club.	Chairman.	Item 7
Basketball area. Bradford Council have refused to pay for any safety measures. The Health and Safety report has been seen	Cllr Mazur to check whether this has been done.	Item 7

by Cllr Mazur. It includes a recommendation that Bradford Council check the appropriate regulations.		
Training. It was agreed that 2 x 2 hour sessions on a Wednesday evening would be suitable.	Chairman.	Item 7
Handyman. It was agreed that the Village Council would engage contractors for small jobs around the village.	The Clerk will report the path next to the new estate to Bradford Council Footpaths	Completed
Lists of responsibilities (Bradford Council vs Village Council) to be added to Facebook and website.	Clerk, web and Facebook councillors.	Item 4
War Memorial. Banners.	The Clerk will write to local organisations to remind them that banners should not be placed on the War Memorial.	Item 7
War Memorial. Weeding	Clerk to organise weeding of the gardens around the War Memorial	Item 7
Grit bins. The purchase of one new grit bin was approved. Quantity of salt in the grit bins will be checked. The purchase of salt to fill any empty bins was approved.	Chairman.	Completed
Newsletter – forthcoming edition.	Chairman to collect further article on Dogfest and the Scarecrow Festival.	Item 4
Defibrillator training.	Chairman to contact GEM.	Item 7

5 CORRESPONDENCE: to consider or note:

1. Bingley Bubble Annual Report
2. The Mayor's West Yorkshire Local Transport Plan: Consultation
3. Save Queensbury Tunnel Campaign

6 CLERK'S REPORT:

- To receive the financial report to 2 September 2025
- To approve payments:

1. Clerk's salary

2. HMRC Clerk tax and employers National Insurance
3. Instant Ink payment (Clerk) £13.49
4. Instant Ink payment (Chairman) £13.49
5. Hanging baskets (Carlton Nurseries) £422.40
6. Hanging baskets watering (GroundUp) £440
7. War Memorial gardening (Steve Thorpe) £960.72
8. Christmas light repairs (Christmas Plus) £387.60
9. Howard
10. Laptop transfer (Cllr Thomson) £250
11. Grant to Guides £512.70
12. YLCA vacancy advert £20
13. Grit bin and salt (Chairman) £775.79
14. Mint (War Memorial weeding) £275

To approve: appointment of Charlotte Smith, CS Audit Services, as Internal Auditor

To consider or note: Clerk vacancy process

7 **PORTFOLIO REPORTS:** to consider

a) **PLANNING**

Applications to consider:

Application 25/03249/PNH 18 Greenside Lane Cullingworth. Construction of single storey rear extension of the following dimensions: Depth of proposed extension from rear wall of original dwellinghouse: 5m Maximum height of proposed extension: 4m Height to eaves of proposed extension: 3m

Ratification of Applications submitted

Applications granted

None

Applications refused

None

b) **ENVIRONMENTAL:** to consider

1. Events –

- a. Presentation evening
- b. Gardening competition

- c. Christmas. Lights repair and switchon.
 - d. Play in Parks
- 2. **Recreation Ground**
 - a. **Basketball area**
- 3. **Training**
- 4. **War Memorial**
 - a. **Banners**
 - b. **Weeding**
- 5. **Spending proposal – padel court**
- 6. **Purchase of new laptop**
- 7. **Illegal parking at junctions**
- 8. **Hedges and footpaths**
- 9. **Grants**
 - a. **Scout Group**
- 10. **Ward leadership meetings and crime**
- 11. **Defibrillator**
 - a. **Defibrillator training**

8 REPORTS OF EXTERNAL MEETINGS AND COMMITTEES:

None

9 DATE OF NEXT MEETING - Wednesday 1 October 2025 7 pm

Signed

A Costigan
Proper Officer of the Council

Dated29/8/2025.....