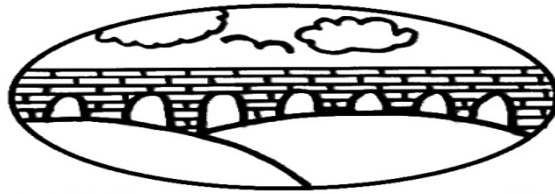


CULLINGWORTH VILLAGE COUNCIL



Clerk to the Village Council: Ms A Costigan,
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Email: clerk@cullingworthparishcouncil.gov.uk

MINUTES OF A MEETING OF THE VILLAGE COUNCIL HELD ON WEDNESDAY 6 NOVEMBER 2024 AT 7.00PM IN THE METHODIST CHURCH

PRESENT: Cllrs. H Martin (Chair), R Jay, M Thomson, R Mazur, N Reeday and the Clerk A Costigan.

Members of the public present: One

Fifteen minute rule: comments from the general public:

The arrangements for Remembrance Sunday were discussed. Bradford Council Rights of Way department is to repair the finger post at the War Memorial. The leader of the Cullingworth Paths Association is retiring. The group is struggling to recruit new members and may have to disband. **Action:** The Chairman will publish an appeal for new members in the newsletter and Cllr Mazur will publicise the appeal on the Village Council Facebook page

4395 COUNCILLORS: There are seven members of the Village Council, so there are three vacancies. Two new councillors joined: Cllr Dai Jones and Cllr Mike Atack.

4396 APOLOGIES FOR ABSENCE: None

4397 DISCLOSURES OF INTEREST: Cllr Martin declared an interest in item 4401b) 7.

4398 MINUTES OF THE LAST MEETING: The minutes of the Village Council meeting held on 2 October 2024 and the Minutes of the Extraordinary Meeting on 23 October 2024 were approved with one correction to 2 October minutes: The amount at which quotes are mandatory is £3000 not £2000.

MATTERS ARISING:

Potholes on Hallows Park Road and Greenside Lane. Bradford Council are to coat the potholed areas on the pavements of Hallows Park Road with 'slurry seal' which they hope will ameliorate the problem. There is a plan for work on the pavements near the corner of Greenside Lane and the Paddock which should include the worst potholes on Greenside Lane. The rest of the potholes on Greenside Lane will also be treated with slurry seal when the Paddock project is complete.

Thanks to Cllr Geoff Winnard for his assistance.

George pub flue. Bradford Council Planning Enforcement department have been asked to look at this. **Action:** Clerk to pursue..

Recreation Ground play equipment. Completed and closed

Actions from previous meeting not covered elsewhere:

Action	Responsible	Outcome/agenda item
Play in Parks 2025. Spending approved at new rate of £770 per day, to cover three dates as specified.	Clerk to pursue.	Play in Parks engaged for next year as specified
Cllr Welthy article on Crickfest.	Cllr Welthy	Provided

4399 CORRESPONDENCE:

1. Bingley Rural Ward Leadership meeting August 15 2024. The Clerk read extracts from the notes. **Action:** Clerk to ask Shipley office why rules have been changed and notes can no longer be circulated.
2. City of Culture Community Connector. Action: Clerk to invite
3. NALC – consultation on remote meetings

4400 CLERK'S REPORT:

The Clerk read the financial report to 5 November 2024

It was resolved to pay:

1. Clerk's salary
2. HMRC Clerk tax
3. Instant Ink payment (Clerk) £11.99
4. Instant Ink payment (Chairman) £11.99
5. Hanging baskets watering (Neil Crabtree) £500
6. External audit (PKF Littlejohn) £378
7. Printer paper (Cllr Thomson) £10.99
8. Methodist Church hire for Cullingworth against BESS (R Mazur) £20
9. Website updates (A Lees) £140
10. Remembrance Day banners (Respond Marketing) £270

The payment of £270 to New Coley for the Christmas tree was on the agenda list but was not approved as it has already been paid.

Cllrs Jay and Mazur agreed to be the new bank signatories.

The budget meeting will take place on Wednesday 27 November at 6 pm

The meeting to approve the new Financial Regulations will take place on Wednesday 15 January at 6 pm.

Members were reminded that the first Wednesday in January is 1 January so the January meeting will take place on the 8th.

4401 PORTFOLIO REPORTS:

a) PLANNING

Applications to consider:

Application 24/03713/HOU 100 The Brow Cullingworth. Single-storey rear extension.

Recommend approval

The proposed single storey extension extends the full width of the existing property, is of considerable size measuring more than 50% of the total floor area of the existing property with a pitched roof, to be sited in the rear garden backing onto the Brow. It is noted it would also reduce the available garden area by 50%.

There do not appear to be windows on either side of the extension and whilst it would not affect the amenity of adjoining properties with overlooking, our concern would be the sheer size of the extension would be quite imposing and could impact on neighbouring properties by overshadowing and loss of privacy. There are properties sited across from the road network that runs through the estate, however, as the road runs between the properties there should be enough distance not to encroach on the amenity of these houses.

The application states the extension is required for a disabled member of the family to incorporate a bedroom, en-suite with necessary adaptations together with disabled access ramp. Internal door connecting to existing kitchen area. All materials to match existing.

BMDC Householders SPD states: In those cases where a house extension of particular size or design conflicts with the Design Principles set out in this SPD but is necessary to meet the needs of a person of disability, the Council will consider making an exception to those Principles, where there is not a suitable alternative solution it must be made clear when submitting the planning application that the proposal is for a person of restricted mobility to allow the case officer to take this into account

If approved it is noted that the building contractor to work in association with the full specification and details supplied by Bradford Council Adaptation Team.

Ratification of Applications submitted

Applications granted

None

Applications refused

None

b) ENVIRONMENTAL

1. Events –

- a. **Gardening competition and Presentation Evening, Christmas tree and lights switch on.** Lights – Christmas Plus do not need all 3 years payment upfront. They will present an invoice for 30% this year and the rest subsequently. All lights work. **Action:** Cllr Thomson to check whereabouts of 2 new fittings. **Action:** Chairman to tally numbers, should be 38. Switch on – **Action:** Chairman to purchase chocolates. The Cricket Club will prepare banners. **Action:** Clerk to send logo. Tree to be planted on 12 November. The old tree lights are not suitable. A quote of £270 was received from Christmas Plus for the purchase and installation of a new set of lights. The quote was **approved**.
- b. **Remembrance Sunday.** Cllr Jay agreed to act as a steward.

2. Recreation Ground

- a. **Basketball area.** Bradford Council have refused to act on the sheer drop at the edge of the basketball court, stating that a fence might cause more safety hazards than the drop. **Action:** Clerk to pursue.
- b. **Sign.** It was agreed that the Village Council would not pursue installation of signs at New School Lane or Highfield Terrace.

3. Battery Energy Storage System proposal. Awaiting the submission of the formal planning application.

4. Defibrillators. A quote of £267.95 for the installation of the defibrillator was received from MHV Electrical Services. It was **approved**. **Action:** Clerk to pursue. Residents to be notified of the defibrillators via the Facebook page with a link to the BHF RevivR site. **Action:** Cllr Mazur. It was agreed that training for the defibrillators was required. **Action:** Chairman to add to budget, Clerk to investigate.

5. Policies – training and website. Cllr Mazur suggested a number of new policies:

GDPR
Freedom of Information Policy
Expenses policy

Record management policy

Training policy

It was suggested that training records be prepared in order to identify required training.

Action: Clerk to pursue. Available training is currently circulated and it will now be added to the agenda. **Action:** Clerk.

6. **Speed limits for village.** Cost data not yet received from Bradford Council. Highways Officer to meet with line manager about this topic next week. **Action:** Clerk to pursue.
7. **Grit bins.** Purchase of grit for the winter and an extra grit bin was **approved**. The employment of the Chairman's son, Jonny Martin, to deliver the grit was **approved**.
8. **Communication methods for Village Council, including newsletter.** **Action:** Clerk to add Mark Welthy for photographs. Cllr Thomson has contacted both schools for submissions.

4402 REPORTS FROM OTHER BODIES:

1. Sports clubs.

None received.

4403 REPORTS OF EXTERNAL MEETINGS AND COMMITTEES

None received.

4404 DATE OF NEXT MEETING - Wednesday 4 December 2024 at 7 pm.

Signed
(Chairman)

Dated4/12/2024.....